

Norsk Høstfest | 2018 Exhibitor Application

▼ Please print or type clearly

CONTACT INFORMATION

Booth Name		Name	
Mailing Address		City	State Zip
Home Phone	Work Phone	Cell Phone	
Fax	Email		
ND Tax ID #	Years Attended		
Will you offer a discount to Friends of Høstfest card holders? <input type="checkbox"/> Yes (your booth will be specially promoted as such) <input type="checkbox"/> No			
List items to be sold			

Photographs: Please email or enclose 3 new high quality photographs (2 of work; 1 of display). *Photos will be used in Høstfest publications and marketing.*

BOOTH SPACE/EQUIPMENT NEEDS

Please indicate booth space and equipment needs. Payment must accompany this application form. Make checks payable to Norsk Høstfest Association, or provide credit card information:

Visa MasterCard Discover Credit Card Number _____ - _____ - _____ - _____
 Expiration Date _____ 3-digit security code _____

8 x 10 booth (1 - 8' table, 2 chairs) \$425*; up to 3 Festival Participation Passes	\$ _____
8 x 15 booth (1 - 8' table*, 2 chairs) \$637*; up to 5 Festival Participation Passes	\$ _____
8 x 20 booth (2 - 8' tables*, 4 chairs) \$850*; up to 6 Festival Participation Passes	\$ _____
Display cases \$65 each	Quantity _____ \$ _____
Additional chairs, \$2 each	Quantity _____ \$ _____
Bulletin boards (4' x 8') \$5 each	Quantity _____ \$ _____
Pegboards (4' x 8') \$5 each (limited number available)	Quantity _____ \$ _____
TOTAL \$ _____	

*Booth commission deposits are nonrefundable. Tables must be skirted on 3 sides.

Electrical Requirements _____

Commission: Gross sales less 5.5% ND sales tax will be subject to a 16% commission. The net commission payable is 16% on total sales, minus booth commission deposit paid. Remittance report and commission payments are due October 12. **Failure to comply will cancel participation at Norsk Høstfest.**

Shipping & Receiving. For shipping & receiving deadlines, please refer to the invitation. Return shipping requests due by 2 pm Friday.

FESTIVAL INFORMATION

Booth information as it should appear in the Official Festival Guide (one letter per space in each box, limit of 27).

Booth Name 

List main items to be demonstrated or sold 

Festival Participation Pass. Bar-coded passes providing admission to the festival will be issued at no fee. Pass must be scanned once daily in order to receive the wristband of the day. Please include list of workers on the Festival Pass Participation Request Form by June 1. Names must be justified and will be issued to on-site workers only.

Liabilities: Norsk Høstfest Association shall be held harmless from and against any and all liabilities, suits, claims, damages, injuries and action, costs and expenses of any kind or nature of anyone whatsoever relating to premises due to or arising out of any act, negligence, or neglect of the Exhibitor, any of its employees, members, guests, agents or invitees. The Exhibitor is responsible to set up and maintain the display so as no threat or nuisance is made to the public.

All rules and regulations in the Exhibitor Invitation are part of this contract, as though fully set out herein. I agree to remain open for business until 8 p.m. Wednesday through Saturday. I will not begin dismantling my booth/area until 8 p.m. Saturday, Sept. 29, 2018.

Exhibitor Signature _____	Date _____
Norsk Høstfest Signature _____	Date _____

COMPLETE AND RETURN ALL COPIES BY MAY 18, 2018

Mail to: Nordic Content Coordinator / Norsk Høstfest / PO Box 1347 / Minot ND 58702
 Email address: hostfest@minot.com